

Prop.#	Date	Time	Tenant Name	Tenant Company	Telephone #	Issue	Dispatched	Comments	Via e-mail	Initials
137	8/1/07	8:36	Wendy Eksstrom (Assistant VP)	Shorewest Realtors @ New Berlin Plaza	262-764-8466	trash & glass from Goodwill in the parking lot. Realtors are driving over glass to get to work.	Joe R.	Joe can't get there until this afternoon. Sent e-mail to Tom S. Sent request via email. Per M.W. ac on from 8am-1pm, after 1pm they will get charged extra. Will ask for authorization request if still wanted. 10:45 am, Mickey confirmed they don't want extra A/C for the 18th.	phone	vg
335	8/1/07	8:30	Mickey	Unitran Ins./400 S. Executive Dr.	262-207-8606	Aug 18th requests a/c be on all day for carpet cleaners.	John Rulli	Already taken care of problem.	phone	ck
336	8/1/07	11:00	Collette	Traveler's Deer Creek	262-797-8828	1st floor ladies room 4th stall doesn't flush./	John Rulli	LMOM	phone	ck
338	8/1/07	11:26	Alam Company	Suite 200, Pinnacle I	262-797-8828	A/C is too cold, clients are complaining.	Gregg	Tom will call Dave S. to find out if it's a false alarm or not.	phone	vg
339	8/1/07	3:06				Fire alarm going off - Fire Dept. was called	Tom S.	Sent to blackberry to check out tomorrow, and tenants are ok with waiting until AM.	phone	ck
340	8/1/07	3:06				de-activate card #1918 - lost and change #1985 from "spare" to Dave Jalowiec and 24/7 access.	Darrell	Will call Nasco to go fix.	phone	ck
341	8/1/07	3:58	Nancy	HQ Regis. 200 S. Executive Dr.	262-789-2777	A/C too warm in Preferred Lending on 2nd Floor.	Darrell	LM on cell	email	vg
342	8/2/07	8:19	Kate	Kildeer Ct., Dr. Randy Wynn's office	414-371-9966	Soap dispensers are not working, electronic	Dave	made changes as requested (Bill Steele says because this is a friend of Ned's and we replaced their back door already, we should look into it.)	phone	ck
343	8/2/07	8:28	Mara	Johnson Direct, Maplewood suite 203	262-797-3401	Sink backed up in office.	Darrell	Sent to blackberry to check out.	phone	ck
344	8/2/07	9:26	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	fixed, windows are filthy outside and MA class floor needs buffing.	Vicki G.	Will go check it out.	email	ck
345	8/2/07	9:26				2nd floor bubbler needs fixing, front locks need to be fixed.	Dean S.	Darrell will check it out.	phone	vg
346	8/2/07	11:43	Jonah	Café Osher @ Audubon Court	414-351-9660	front door does not close	Dean S.	made changes as requested	phone	ck
347	8/2/07	12:40	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	Glass door has metal plate that came off.	John Rulli	Will go check it out.	email	ck
348	8/2/07	1:25	Debbie Krajewski	Regus Group @ Maplewood	262-785-7990	loud chattering noise whenever AC goes on.	Darrell A.	Will go check it out.	email	ck
349	8/2/07	2:12	Barb Koss	Interactive Business Systems, Inc. @ 400	262-786-0220	activate card #10256 for new employee Daniel Rieder (new employee) starting 8/6/07	Vicki G.	Will go check it out.	email	ck
350	8/3/07	9:00	Vicki Quint	Soulin Executive Drive	262-797-3401	1st floor kitchen area sink is dripping.	John Rulli	Will go check it out.	email	ck
351	8/3/07	9:00	Phayvanh Rajavong	High Tech Inst. 440 S. Exec. Dr.	262-373-7022	2nd floor bubbler needs fixing, front locks need to be fixed.	John Rulli	Will go check it out.	email	ck
352	8/3/07	9:17	Ingrid	Maplewood Suite 110	262-821-5966	neither of the new soap dispensers are working.	Dave	Dean was told about it yesterday, he already called to have it looked at.	phone	ck
353	8/3/07	10:31	Chrysal	Source Point Staffing @ Kildeer Court	414-434-1119	No hand soap in the 1st floor ladies room	Dean S.	Called Metro Clean - they will take care of this	phone	vg
354	8/3/07	10:45	Carol Lambeseder	Trover Solutions	502-515-8616	A/C too cold in Dan Sedgewick's office "H"	Metro Clean	Will go check it out.	phone	JM
355	8/3/07	0:00	Kathy	HQ Regis. 200 S. Executive Dr.	531-9778	Needs unoccupied spaces opened to clean inside windows.	Darrell	Called Dave, w/ man's cell #. Dave had doors unlocked already though. Dave tried to call #, disconnected. Will wait for man to call back.	phone	ck
356	8/6/07	8:20	Kelly Ace Window Cleaning	@ Brookfield Commons	262-785-7990	Requesting a rolling dumpster be brought on Wed. for office clean up.	Dave S.	Sent request via email.	phone	ck
357	8/6/07	10:00	Megan	HQ Regis. 200 S. Executive Dr.	262-797-3401	change card #1648 from Jamie Gregg-Graczkowski to SPARE	Dave	made changes as requested PLUS notified Vicki Quint that I changed the access from 24/7 to 6am - 6pm like all other SPARE cards.	phone	vg
358	8/6/07	10:46	Vicki Quint	Old Republic Risk Management @ Deer Creek	608-225-9832	He was looking at A/C by Pancake House, iced up; water coming out @ bottom cell	Vicki G.	Rick will call Richard's cell and try to find him (Rick is next door to Pancake House fixing ceiling tiles).	email	vg
359	8/6/07	11:32	Richard of Badger Construction	Badger Construction	262-797-2640	change card #05732 from Jessica Carlson to HR SPARE (keep 6am - 6pm access).	Rick Surrarier	made change as requested	phone	vg
360	8/6/07	2:43	Edwina Bednar	Old Republic Surety @ Deer Creek	262-797-8303	Ceiling leaking where previously tiles were wet. Have buckets out.	Vicki G.	Will call roofer.	email	vg
361	8/7/07	8:14	Laurie	Gentle Family Dentistry/New Berlin Plaza	262-785-7990	Ceiling lights out in half facing woods.	Joe	Will go fix.	phone	ck
362	8/7/07	8:45	krista	HQ Regis. 200 S. Executive Dr.	262-821-5966	Lights out in kitchen and hallway.	Dave	Will go fix.	phone	ck
363	8/7/07	8:48	Ingrid	Maplewood Suite 110	414-577-7250	Remove Liz Bart & Phil Johnson from building access.	Dave	Sent to Blackberry	email	ck
364	8/7/07	8:00	Lori Paul	Wells Fargo	414-577-7250	Remove Kenneth Nelson from building access.	Kevin	Sent to Blackberry	email	ck
365	8/7/07	8:00	Lon Paul	Wells Fargo	414-371-1100	Roof leaking, water seeping down wall.	Dean	Will go over to check it out.	email	ck
366	8/7/07	10:25	Sheila, Pay Day Loan	Sequoia Center	414-540-4095	Roof leaking, concerned about laminate floor buckling	Bob V.	Will go over to check it out.	phone	ck
367	8/7/07	11:10	Tammy Capillon	Beauty Centre @ Audubon Court	414-351-9660	Roof door lock isn't working properly. We previously replaced door.	Bob V.	LM on cell	phone	ck
368	8/7/07	11:30	Jonah	Café Osher @ Audubon Court	800-242-9137	recorded message from We Energies advising us that they'll be installing a new electric or gas meter in our building in the next 2 business days.	Margaret W.	sent e-mail to Margaret	phone	vg
369	8/7/07	12:02	We Energies		414-747-6590	continuous roof leak problems; ceiling tiles sagging at main entrance	Joe R.	Joe will get someone out there to take a look	phone	vg
370	8/7/07	1:37	Glenn	Mid-America Bank (68th & State St)	262-797-3401	Spot on ceiling tile leaking.	John Rulli	Sent to blackberry	email	ck
371	8/8/07	8:19	Vicki Quint	Old Republic Surety @ Deer Creek	414-839-9521	Several lights out in office.	Dave	Sent to blackberry	email	ck
372	8/8/07	9:43	Carol Lambeseder	Trover Solutions, Maplewood	414-839-9521	Fire alarm going off - Fire Dept. was called	Donna DP	Donna called Doug	phone	vg
373	8/8/07	9:56	Central One Security	re: 211 Building	414-839-9521	1st floor ladies room 1st stall toilet doesn't flush	Dave	Sent to blackberry	email	ck
374	8/8/07	9:56	Carol Lambeseder	Trover Solutions, Maplewood		Needs to reserve conference room	Jamie	Reserved conf. room the August 13th - all day	email	JM
375	8/8/07	10:00	Liz Dietz	Vrakas/Blum		Need new key card for new employee, Brian Keeling.	Darrell	Sent request to email	email	ck
376	8/8/07	12:40	Pat Dieck	QPS @ Pinnacle II	262-754-6337	back door in office not shutting	Gregg L.	He's in the building, he'll go talk to her	phone	ck
377	8/8/07	1:01	Maureen							

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113	8/8/07	1:17	Tony	US Post Office @ Sequoia Center	414-334-4425	needs utility room opened (Dean should call Tony or Diane if any questions)	Dean S.	Dean will go there now and figure out which of the 2 utility rooms they need opened.	phone	vg
493	8/8/07	1:38	Chrystal	Source Point Staffing @ Kildeer Court	414-434-1119	she called us 8/3 re: neither of the new soap dispensers are working. They're STILL not working.	Dean S.	Dean says to verify w/cleaning co. if dispensers full. Ask Nasco why they don't work. Beautiful Cleaning 262-317-1003 will supply temp. soap dispenser. 8/10: VG left vm Kevin McKlain @ Nasco for help 414-405-3595	phone	vg
403	8/8/07	1:38	Chrystal	UPDATE Source Point Staffing @ Kildeer Court	414-434-1119	UPDATE: she called us 8/3 re: neither of the new soap dispensers are working. They're STILL not working.	Dean S.	UPDATE 8/20: Kevin will comp 1 case for trouble. Cleaning co order direct w/Linda tel 414-422-9960 or fax 414-422-0480	update	vg
315	8/8/07	2:30	Jody Ventura	Eppstein Uhen	262-797-5366	Light bulbs out in elevator - client coming in about 30 min	Doug	Doug will either stop on his way home, and go in early.	phone	jin
365	8/8/07	8:15	Beth	Xerox, 400 S. Executive Dr.	877-236-8327	Needs John to open up phone room.	John Rulli	Will go open it now.	phone	ck
365-2	8/8/07	7:31	Center Security	Pinnacle II	877-236-8327	Supervisory Fire Signal	Gregg	Divd. Messg. To Gregg at 7:32am	PMC	ck
403	8/9/07	8:45	Jeff Haines	Source Point Staffing @ Kildeer Court	414-434-1124	Root leaking, ceiling tiles soaked. Water seeping around a window, drywall soft & mushy.	Dean/Ryan	Dean on his way to go look at situation.	email	ck
403	8/9/07	10:34	Kate	Randy Wynn's @ Kildeer Ct.	414-371-8966	Soap dispensers are not working, electronic	Dean	Will go check it out. See note above from (Aug 8th) previous contact w/ cleaners per VG	phone	ck
384	8/9/07	10:50	Debbie Krajewski	HQ Regis, 200 S. Executive Dr.	414-540-4095	Right side elevator isn't working at all, doors won't open, can't hear it moving.	Darrell	Will go check it out.	phone	ck
384-2	8/9/07	11:16	Tammy Caprillon	Beauty Centre @ Audubon Court	414-540-4095	Root still leaking, it's leaking onto dryer chair where they have to process clients.	Bob V.	Bob believes it is the AC. Will go over to check it out.	phone	vg
346-3	8/9/07	1:08	Brianna	Bader Rudder @ Pinnacle III	262-784-7200	(1) coffee sink still not draining; (2) ALSO 2nd floor men's room faucet continuously running (can't turn it off)	Gregg L.	UPDATE: Gregg shut off the water today; he'll go back tomorrow to try to fix the faucet.	phone	vg
385	8/9/07	9:17	Monica Klein	Moore Wallace @ 400 South Ex. Dr.	800-736-1281 x2206	change card #5814 from SPARE to Liz Vesterfelt; change card #10298 from SPARE to Michelle Schoessow (kept 24/7 access for all cards)	Vicki G.	made change as requested	email	vg
403	8/9/07	2:34	Jeff Haines	Source Point Staffing @ Kildeer Court	414-434-1124	UPDATE to 8:45 today: roofer Christiansen was out there believes large hole causing both leaks (site 220 & over Chrystal's desk); experiencing high humidity causing paper issues; AC is set to 71. Can anything be done?	e-mail sent direct to Ryan M.	awaiting response from Ryan M.	email	vg
384	8/9/07	4:27	Dawn	Victory Lady @ Southgate	414-282-6877	A/C bearings are very noisy.	Dean	Sent to blackberry, not an emergency; requested him to look at 8/10.	phone	ck
423	8/9/07	5:30	Johnson Controls	J.C. Penny's, Timmerman Plaza	800-346-9780	Front window dropped 6 in. to the floor, needs to be replaced.	Joe	UPDATE 8/10: Dawn from Fitness called; no one called her re: AC.	PMC	ck
308	8/10/07	8:30	Mike Fox	4061 Racine, Johnson Bank	414-777-5110	Needs phone room unlocked for next 2 days.	JB Facilities	Service order #7310060 was placed according to PMC, Joe going to go look at property	phone	ck
375	8/10/07	9:00	Sara Polivka	400 WP	262-785-7990	5-6 Hornets nests building under overhang, please remove	Kevin	Sent in request via internet.	email	ck
384	8/10/07	9:00	Debbie Krajewski	HQ Regis, 200 S. Executive Dr.	414-434-1119	Lights out in hallway in front of Gibson & Henneman office.	Darrell	Sent to blackberry	email	ck
403	8/10/07	10:00	Chrystal Otto	Source Point Staffing @ Kildeer Court	262-797-2139	Ceiling tile is soaked above her desk, please replace	Dean	Sent to blackberry, he's already aware of situation.	email	ck
385	8/10/07	10:07	Vicki Quint	Old Republic Risk Management @ Deer Creek	414-434-1119	Delete card #11125 (lost); Delete card #11165 (old); changed card #1986 from spare to Barry Martin keeping 24/7 access.	Vicki G.	made change as requested	email	vg
365	8/10/07	10:34	Claudia Lindsay	Traveler's @ Deer Creek	262-797-3401	change card #17458 from SPARE to Richard Allisop	Vicki G.	made change as requested	email	vg
376	8/10/07	11:40	Patti Stuetgen	Wells Fargo, 401 WP	262-797-2139	keeping 24/7 front door (only) access	Kevin	Sent to blackberry	email	ck
385	8/10/07	1:31	Eric Taylor	HSN Security	414-973-6644	No hot water in 1st floor ladies room	Joe R.	Joe will go check it out	phone	vg
372	8/10/07	2:30	Don Kozelek	Zeller Realty	800-347-8200	ref #83212277 they're receiving a fire system alarm re: their secondary telephone line.	John R. Mark Gruszkowski	John was working on something; suggested Mark take this one. Mark will call Mr. Taylor.	phone	vg
180	8/11/07	10:12pm	Jenny, alarm monitoring	OSI, 200 So. Executive	312-735-0610 cell	needs to get into the mechanical room (they're the realtor looking to buy property)	Darrell	Margaret received email of problem. She informed Darrell of situation and to go look at it.	email	ck
180	8/11/07	7:31pm	alarm monitoring	Brookfield Commons	262-787-4148	Leaking ceiling? (in Northwest corner of Payment Processing. (Was called in back in April w/ resolution)	Darrell	msg. Divd to darrell at 10:16pm	PMC	ck
350	8/11/07	6:52pm	Oper. 142,	Brookfield Commons	800-877-3624	Alarm code trouble	Darrell	msg left @ 7:35pm, divd. @ 7:36pm	PMC	ck
346-2	8/11/07	5:27pm	Norlight Co.	IRS building	800-482-9800	Burglary alarm, main door	Doug	divd msg. @ 7:15pm	PMC	ck
180	8/11/07	5:07pm	Emerg. 24	Pinnacle II	262-792-4020	Smoke detector alarm going off.	Greg Luther	Divd. Messg. To Gregg at 5:31pm	PMC	ck
180	8/12/07	11:09	Alarm Monitoring	Brookfield Commons	800-877-3624	Alarm code trouble	Darrell	Message was not dispatched to anyone. divd. 11:11pm	PMC	ck

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346-2	8/12/07	11:01am	Centec Security	Pinnacle II	877-236-8327	Fire Trouble Panel alarm	Gregg	called on cell, N/A, divd Gregg 11:07PM	PMC	ck
346-2	8/12/07	1:19pm	Norlight Co.	Pinnacle II	800-809-4340	Front door is not securing & people are walking in	Gregg	divd. To Gregg 1:22pm	PMC	ck
346-2	8/12/07	5:42m	Centec Security	Pinnacle II	877-236-8327	Line Failure alarm	Gregg	Left message on Gregg's cell at 5:44	PMC	ck
180	8/13/07	6:31am	Oper. 7	Brookfield Commons	800-877-3624	Getting trouble signal alarm 2 Main doors open. Had to push hard to get locks to catch	Darrell	divd. Message to Darrell at 6:35 am	PMC	ck
336	8/10/07	9:25pm	Blue Knight Security/Patrol Report	Pinnacle 1			Gregg	informed Gregg on Mon. 13th of patrol report findings.	email	ck
345	8/13/07	8:24	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	Reactivate card #1125 for Barry Martin (found), delete card #4103 (old card).	Vicki G.	made change as requested	email	vg
330	8/13/07	8:30	Alarm Monitoring	Brookfield Commons	800-877-3624	2 reports of alarm code trouble, one at 8:30 and 8:58 am	Christy	informed Tom Schrock of multiple alarm code problems over weekend and today.	phone	ck
336	8/13/07	9:34	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	Delete card #17354 (lost) and change "spare" #1919 to Maureen Dugan with 247 and garage access	Vicki G.	made change as requested	email	vg
472	8/13/07	10:00	Wells Fargo	200 WP	414-973-5417	Inquiring on progress of 3 access cards for new employees	Kevin	spoke to Kevin, he's waiting for the key card # from Joe Gabor. Will stop by his office today to speak in person to him.	phone	ck
385	8/13/07	10:05	Monica Klein	400 S. Exec. Dr. suite 110	800-736-1281	Need 2 more blue recycling bins for office clean up.	John R	Sent message to blackberry.	email	ck
343	8/13/07	10:40	Doug, HSM Security	HQ Regis, 250 N. Sunnyslope	x2206	Alarm code trouble	Christy	recorded message	phone	ck
343	8/13/07	11:25	Ken, Brooke Ins.	Sequela Center	414-371-9945	A/C stopped working	Dean	LM on cell	phone	ck
343	8/13/07	3:42	Claudia Lindsay	Travelers @ Deer Creek	262-797-2139	Change card #1885 from Jackie Hein to Diana Mulranin with 247 access to front door of bldg.	Vicki G.	made change as requested	email	vg
343	8/13/07	6:16	Gary	Kildeer Ct.	262-366-7829	Blew a fuse due to remodeling	Dean S.	divd msg @ 6:16pm	PMC	ck
340	8/13/07	5:04pm	Alarm monitoring center	Brookfield Commons	800-877-3624	Trouble alarm, reset	Darrell	called Darrell 2x @ home w/ no answer! Divd msg on cell 5:10pm	PMC	ck
335	8/14/07	8:53	Sherry, High tech Inst	440 s. Exec.	262-641-9944	A/C too cold in classrooms	John	Will go check it out.	phone	ck
342	8/14/07	9:21	Kathy	OSI, 200 So. Executive	262-780-7309	A/C too cold in section	Darrell	Will go check it out.	Phone	ck
343	8/14/07	9:30	Dave Chase	5960 W. Brown Deer	414-355-0123	Roof leaking in office.	Dean/Ryan	Ryan not here now, sent email to followup. Guy had already left a vm yesterday for him. 10:30 Ryan followed up w/ Pioneer Roofing to go over to building. Called Dave Chase for FYI	phone	ck
344	8/14/07	9:55	Debbie Krajewski	HQ Regis, 250 N. Sunnyslope	262-785-7990	Light out in Altium	Dave	Called will go check it out.	email	ck
345	8/14/07	11:02:00 AM	Liz Dietz	Vrakas/Blum		3rd stall in 4th floor ladies rm wont flush sometimes	John	forwarded to blackberry	email	ck
344	8/14/07	11:29	Victory Lady	Southgate		Back door from hallway is not locking.	Dean	Vic. Lady called Bill S. directly, I dispatched to Dean, he will go out there to fix.	phone	ck
345	8/15/07	8:00	Janell Manson	Old Republic Surety @ Deer Creek	262-797-2643	Pos. abandoned van in back of west parking lot. Plate 208-AGR.	John	sent initial email to blackberry to check out.	email	ck
344	8/15/07	9:30	Dr. Carters office	Maplewood Suite 290	262-754-9460	Dr. Carters office door sticks, hard to get out of it.	Dave	Will go check it out.	phone	ck
344	8/15/07	9:20	Janet	200 WP, Strategem	262-532-2700	Someone lost their ipod last night in parking lot. Keep an eye open for it.	Dean	Called Dean to watch for it today	phone	ck
345	8/15/07	7:34	Monica Klein	Moore Wallace @ 400 South Ex. Dr.	800-736-1281	Print card access report for card #5814 and #1422	Vicki G.	made change as requested PLUS deleted unnecessary SPARE cards.	email	vg
345	8/15/07	9:36	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	Change card #1899 from Tiffany Ahnstrak (no longer employed there) to SPARE	Vicki G.	made change as requested	email	vg
344	8/15/07	9:43	Christa Chojnacki	HQ Regis, 250 N. Sunnyslope	262-785-7990	Office 342 was left complete open w/lights on from last night. Client said it was closed last night when he left @ 4:30pm.	Margaret W.	Margaret received email of problem and informed Tony & Diana @ Metro Clean to correct & review security issues w/staff.	email	vg
344	8/15/07	10:40	Debbie Krajewski	HQ Regis, 250 N. Sunnyslope., suite 300	262-785-7990	Steve Tewes office 307 thermostat not working well.	Dave	Sent to blackberry to check out soon. He's covering all Pinnacles too	email	ck
174	8/15/07	12:00	Gas Company	Woodlands Marketplace		Needs to mark off gas lines, wants a maintenance man there	Dean	Will go over to check it out.	phone	ck
345	8/15/07	1:26	Nicole	Weas Development	414-852-3372	she used the key she picked up from us yesterday to get into the residential property but an alarm is going off (she doesn't want the police to stop by and arrest her).	Margaret W./	Margaret said there's no ongoing alarm company keeping "watch" of that property. Called Dean to go check it out. Nicole will await Dean's arrival	phone	vg
345	8/15/07	3:30	Unitrin	400 S. Exec. Dr. suite 200	262-207-8606	a/c too cold - adjust	Dean S.	LM on cell	phone	ck
345	8/15/07	after 3:00	Old Republic, Rose	Deer Creek		3rd floor mens' room urinal not flushing, called M.W. direct line and John Rulli's cell, not the main phone #.	John	M.W. called John, he will take care of it on 8-16	Phone	ck
345	8/16/07	9:40	Sara Polivka	400 WP	414-777-5110	tree islands in parking lots are overwatered and created puddles that have slippery green slim, inquiry to fix that	Kevin	Will call David J. Frank	email	ck
345	8/16/07	9:45	Sara Polivka	400 WP	414-777-5110	Lobby doors squeaks loudly and do not lock properly	Kevin	will go look at it	email	ck
180	8/16/07	10:20	Kurt, Subway	Brookfield Commons	414-688-8141	Before his shift (he's manager) a workman came and was looking @ the ceiling, said he needed to go on the roof to check out alarm system.	Dave	LM on cell w/ information and to call Kurt on cell # to discuss.	phone	ck
334	8/16/07	10:45	Debbie Krajewski	HQ Regis, 250 S. Sunnyslope	262-785-7990	and if legitimate workman.	Dave	Sent to blackberry	email	ck
385	8/16/07	11:45	Jane	GAB Robbins, 440 S. executive dr.	262-827-0132	Light still out in atrium from request 2 days ago.	Margaret	Talked to John Rulli to go look at it and he talked to M.W. for further clarification.	phone	ck

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346-2	8/16/07	12:09	Meggie Kusch	Regency Janitorial	262-641-9090	Per M.W. request a day porter to go Pinnacle II to clean dust from construction floors 2 & 3 offices and workstations	Christy	LM to call me back. 12:17 returned call. will have the on-site janitor go over there, will call back up if needed.	phone	ck
403	8/16/07	12:54	Janel Manson	Shorehaven	414-546-2170	Men's 2nd floor urinal leaking	Dean S.	left vm for Dean to check it out	phone	vg
365	8/16/07	1:14		Old Republic Surety @ Deer Creek	262-797-2843	Definitonators for Deer Creek?...	Tom S.	Donna forwarded this e-mail to Tom for response	email	vg
374	8/16/07	2:57	Lori Paul	200 wp		James Dickens, Joshep Kraetz, Jenny Fenzl all need continual access to building.	Kevin	forwarded to blackberry	email	ck
370	8/17/07	8:56	Jane	HSM Security		trouble alarm on secondary phone line	Joe R.	Joe is already at property awaiting AT&T's arrival	phone	vg
334	8/17/07	1:50	Kristy	HQ @ Maplewood	262-785-7990	moving in on Tuesday, SEPTEMBER 4th. needs 5 more badges (access cards?) ASAP. Two badges are broken. #2299 #2288	Dave S.	Dave will take care of it.	phone	vg
334	8/17/07	1:50	Debbie Krajewski	HQ @ Maplewood	262-785-7990	rec'd delivery of umbrellas for tables outside; they're in the mail room.	Darrell A.	faxed to Darrell	email	vg
346-2	8/17/07	1:54	Sherry	Norlight @ Pinnacle II	262-792-9700	Light out in conference room	Dave S.	Dave will go get them (they're actually for Pinnacle III)	phone	vg
379	8/17/07	2:08	Rita Norek	Sattell, Johnson, Appel	414-390-1499	a/c not working correctly, men's room in sad shape	Kevin	Sent to blackberry	email	ck
334	8/17/07	3:00	Karen Plizur	PLS Financial Service, suite 200	312-481-7860 #2	1st floor men's room has urinal that overflowed	Dave	Karen via email with that information and expressed an apology in the delay.	email	ck
332	8/17/07	4:37		200 S. Executive Dr. Suite 100		Fire alarm going off, NOT identified as emergency; Dean was called.	Darrell	LM on cell, also told tenant the cleaning crew will be there soon and can likely clean it.	phone	ck
344	8/20/07	7:12	Denise of ADT via Pilgrim Message Center	Southgate Marketplace	800-238-2727	Roof leaking in 3 different spots; he'll show maintenance guy when he gets out there.	Dean	Dean was on his way to check this out; email was forwarded to Bill Steele	email	vg
342-1	8/20/07	8:13	Dr. David Lubar DDS	Dr. David Lubar DDS	414-352-7700	Debris on floor from ceiling collapse in suite 200 only-no other suites.	Bob V.	Bob will check it out.	phone	vg
343	8/20/07	8:16	Kelly	Shorehaven @ Kildeer Court	414-467-3530	Roof leaking in pharmacy area	Dean	Dean will check it out when he gets the chance - he's working on fire alarm at Southgate now.	phone	vg
322/73	8/20/07	8:05	Lynn	Raychen Pharmacy, 9th St	414-486-3100	Alarm going off in basement	Richard Seaman	Called cell and he will go check it out and call roofer.	phone	ck
350	8/19/07	8:40	Lt Otis	211 W. Wisconsin	414-788-1135	Lower level basement starting to flood, doesn't know how much.	Doug	Divd message at 8:44	PMC	ck
349-1	8/19/07	10:25	David Kang	Riverpoint Office building	414-351-3131	Water coming in from roof.	Bob V.	Msg. delivered at 10:28	PMC	ck
349	8/19/07	10:56	Joshua Martin	Orange Shoe Gin, Nesbitt	608-219-5357	Burglar alarm, main door forced.	Rick Surrar	called Rick's cell im @ 10:58, divd. @ 11:25	PMC	ck
350	8/19/07	12:47	Operator 196	Communications Support	800-482-9800	no message from PMC typed. Don't know what problem was	Doug	Divd to Doug @ 12:49	PMC	ck
341	8/19/07	1:40	Theresa Smith	Lord Spinal Care	608-576-8474	Roof is leaking	Rick Surrar	Divd. @ 1:44	PMC	ck
342	8/20/07	5:58am	Kathy	Cup of Java, 6913 W. Brown Deer Rd.	414-537-7970	Heat is on in an area of office	Dean	Divd. to Dean @ 6:00am	PMC	ck
332	8/20/07	8:47	Cathy	OSI, 200 So. Executive	414-744-7600	roof leaking by A/C and down walls	Darrell	Called, will go look at it.	phone	ck
103	8/20/07	8:35	Marbelle	American General, 2972 S. Chase	262-957-3460	Light flickering above a desk	Dean	Will go check it out.	phone	ck
372	8/20/07	8:30	Lisa Nelson	Jefferson Wells, 200 S. Executive		Roof leaking in server room	Darrell	forwarded to blackberry	email	ck
349-1	8/20/07	8:50	David	Lifetime Computing, 5960 W. Brown Deer	414-355-0123	A/C alarm saying power needs to be recycled.	Ryan McIlwee	told Ryan and he'll call roofer. Called Pioneer Roofing, 1154	phone	ck
346	8/20/07	9:15	Jim	EDS, Suite 110 Pinnacle I		men's room urinal on 1st floor/elevator side of lobby plugged up.	Darrell	Angus not working, sent to email instead	phone	ck
332	8/20/07	10:11	Dick Van Cross	IFS North America, Inc. @ 200 South Executive Drive	262-317-7448	Conference room has 2-3 leaks, and gnat problem in front reception area.	Darrell A.	Darrell will check it out	phone	vg
346-2	8/20/07	10:15	Maureen	QPS @ Pinnacle II	262-754-6337	Communication of fire signal; the fire dept. as NOT called	Dave	Conference room being used currently, sent him email regarding maintenance request. Angus not working	phone	ck
210	8/20/07	11:07		HSM Security re: 11100 W. Bureigh		HSM security emailed to Deb Reed in Schaumburg, Zone 8 flow alarm, called Fire Dept. NO correspondence by phone or other to CBRE maintenance, Margaret W. received email.	Rancy McCray @ HAS cell 414-788-2009	HSA trying to get their alarm system switched to Simplex but for now HSM is 'still on duty'. If we get anymore calls from HSM, call Randy.	phone	vg
324	8/20/07	11:15	HSM	Fulton Dr. Property		Dave S. needs to come back to let the A/C guy into the softer room	Joe R.	Dispatched him to go over asap. Jamie to follow up w/ HSM to find out what the reason is we didn't get any calls etc.	email	ck
336	8/20/07	11:47	Jim	EDS @ Pinnacle I	262-780-7221	Power out in entire building. All tenants are calling.	Dave S.	Dave will take care of it.	phone	vg
346	8/20/07	12:00thru ?	Deer Creek	All Tenants		UPDATE 1:30 - LIGHTS ARE BACK ON AT ALL BLDGS per John Rulli	John R.	Will go check it out.	Phone	ck
346	8/20/07	12:00 thru ?	400/440 S. Executive Dr. All Tenants (ie Barb Kloss)	ADT re: 400 South Executive Drive	Barb's cell 414-736-3189	UPDATE 1:30 - LIGHTS ARE BACK ON AT ALL BLDGS per John Rulli	John	Will go check it out.	phone	ck
385	8/20/07	12:10	Jennifer			Supervisory Fire trouble Signal	John	John says it probably has something to do with the power outage? Will call someone to go out to look at roof. Update: 9:00am 8-21-07 H&R Block corp. called yesterday he called w/ wrong build. Info. Not our property w/ roof leak. LM for Dean or details.	phone	vg
134	8/20/07	12:35	3254 S. 27th St.	H&R Block	314-392-2754	Roof leaking	Dean		phone	ck

Prop.#	Date	Time	Tenant Name	Tenant Company	Telephone #	Issue	Dispatched	Comments	Via e-mail	Initials
334	8/20/07	12:48	Nancy	HQ Regis, Maplewood, Nancy now @ 200 Bldg		Ceiling tile in office 21 has leaking marks, 1st floor mens room has urnal not flushing, 2nd floor wong's wok is too cold.	Dave	Sent requests to blackberry. 1:40 UPDATE: Dave called to say Wong's Wok is @ 200 bldg NOT Maplewood; nancy used to be @ Maplewood now she's @ 200 bldg. will forward this informatino to Darrell because Darrell handles the 200 bldg.	phone	ck
334	8/20/07	1:52	Debbie	HQ @ Maplewood	262-785-7990	Office # 325 has water marked ceiling tile with water dripping down wall.	Dave S.	Dave will check it out.	phone	vg
334	8/20/07	2:05	Nancy	HQ Regis - 200 S. Executive	789-2777	Tony w/ Quest - all bulbs burnt out in his office	Darrell	Darrell will check with Nancy as to where Tony's located	phone	jm
334	8/20/07	6:13	Kathy	Cup of Java, 6913 W. Brown Deer Rd.	414-202-7813	Roof is leaking	Dean	Divd msg @ 6:15pm	PMC	ck
334	8/20/07	6:22	Kathy	Cup of Java, 6913 W. Brown Deer Rd.	414-202-7813	Roof is leaking.	Dean	Per Dean call Kathy back & tell her he has a call into the manager & he will have the manager call her back.	PMC	ck
334	8/20/07	9:56	Dunham's	17300 W. Bluemound	262-787-9100	Bent their mailbox key, asking for 2 more.	Joe	Will go over to check it out.	phone	ck
334	8/20/07	9:55	Dave	Dollar Tree - Timmerman Plaza	414-534-7874	Bad leak in storage room	Joe	Will go over to check it out.	phone	jm
334	8/20/07	10:15	Jeff Ladwig	Maplewood, Suite 240	262-614-3476	Several lights out in office.	Dave	forwarded to blackberry	email	ck
334	8/20/07	10:45	Erica	Travelers @ Deer Creek	262-797-2068	2nd floor - mens room toilet overflow	John	left message on cell	phone	jm
334	8/20/07	11:10	Donna	Stoane & Associates	262-789-2777	Someone leaving door open on S. end	Dave	left message for him to keep an eye out for it	phone	jm
334	8/20/07	11:20	HQ Regis, suite 101	200 S. Executive Dr. Suite		Requesting more client access cards, 25	Dave	sent email to blackberry	phone	ck
334	8/20/07	11:30	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	changed access card #1828 to a spare with 6-6 access	Jamie	Completed	email	jm
334	8/20/07	12:25	Johnson Controls	Timmerman Plaza, JC Penny's	800-346-9780	Roof leaking in furniture dept.	Joe	He will get someone out there.	fax	ck
334	8/20/07	12:45	Debbie	HQ @ Maplewood	262-785-7990	Roof sign that was in the lobby is missing	Dave	Called Dave - he hasn't seen it either	phone	jm
334	8/20/07	3:36	Johnson Controls	Timmerman Plaza, JC Penny's	800-346-9780	Water pouring down from the roof on the west side at the main entrance. Not raining.	Joe	He will call the roofers who are there to see first if they are doing something to cause it.	fax	ck
334	8/20/07	8:30	David Chase	Lifetime Computing, 5960 W. Brown Deer	414-355-0123	Spoke with David - the leaking roof has been patched, but the ceiling still needs patching	Dean	Dean will stop out there today and take a look at the damages	phone	jm
334	8/20/07	8:45	Rose	Old Republic Surety @ Deer Creek	262-797-2648	randomly walking into building w/o proper access.	John	Will go over to check it out.	phone	ck
334	8/20/07	11:45	Wayne	Aurora Clinic, Riverpoint	414-550-1026	Roof dripping.	Bob V.	Will go over to check it out.	phone	ck
334	8/20/07	1:45	Erica Bausch	Travelers @ Deer Creek	262-797-2068	there are various lights out in their office	John R.	John will give the call to Mark G. for tomorrow.	phone	vg
334	8/22/07	2:37	Edwina Bednar	Old Republic Surety @ Deer Creek	262-797-2640	Change card #1855 from Kelly Rait (no longer employed there) to Lindsey Robinson - keeping 6-6 access	Vicki G.	made change as requested	email	vg
334	8/22/07	3:07	Edwina Bednar	Old Republic Surety @ Deer Creek	262-797-2640	Change card #1855 from HR Spare to Larie Harrell - keeping 6-6 access	Vicki G.	made change as requested	email	vg
334	8/22/07	3:17	Peggy	Dr. Mandel's Office @ Brown Deer Office Center		wants outside lights to be on until 7PM because it's getting dark out sooner; AND all fire extinguishers in lobby are expired.	Dean S. / Jamie M.	Dean will look into changing lights; owner doesn't want to spend money to upkeep premises / Jamie will double check what she knows about fire extinguishers	phone	vg
334	8/23/07	7:29	Jim	Barber Shop, Apple Run	262-251-4410	Vacant child care space has a ceiling tile down and saturated with water.	Kevin	PMC left a msg., forwarded to Kevin to check out. UPDATE: 8:35 am Kevin @ site called flashing on AC appears to have opened up from storm last night and water blew in. Called Grunau to double check.	phone	ck
334	8/23/07	8:15	Mike Ace Window	400/440 Executive Dr		Needing access to buildings to clean 1st floor windows inside.	Mark G.	LM on cell to meet them and open doors.	phone	ck
334	8/23/07	8:25	Cathy	OSI, 200 So. Executive	262-780-7309	Payment processing room has a major leak.	Darrell	Going over there right away.	phone	ck
334	8/23/07	8:34	Don Kozelek	OSI, 200 So. Executive	262-787-4148	Roof Leak in Payment processing room via email to Margaret Wendelburg	Darrell/Margaret	Sent reply that Darrell was on his way already to look at it.	email	ck
334	8/23/07	8:16	Janel Manson	Old Republic, Suite 110 Deer Creek		Automatic Locks on 2 doors @ suite 110 not working properly. HR door locked continuously-should be open from 7:45-4:15; other door is locked as should be but cards don't work.	Mark G.	Fwd to blackberry. UPDATE: 8:32am Vicki verified Mark recd email. Mark called Liberty (why?) 8/22. UPDATE: 8:55 John R called. need to call Innovative for locks, not Liberty. 9:05 VG called Innovative (Thad) gave them Mark G's cell # so they can meet @ bldg in 1 hr.	phone/email	ck
334	8/23/07	9:24	Christy/Vicki	CBRE	262-797-2643	AC too cold. all week	Donna DP	UPDATE 11:32: Thad helped VG download panels - got it corrected. Turn up thermostat 1 degree	office	ck
334	8/23/07	9:45	Gary Heis	Old Republic, Suite 110 Deer Creek		4th floor has a door being propped open by a garbage pail because door locks aren't working right w/ access cards	Mark G.	Vicki called Mark to inform Innovative to look at the door in addition to the previous work order.	phone	ck
334	8/23/07	11:07	Debbie	HQ, Maplewood suite 300	262-785-7990	Requesting entrance doors be unlocked Sat. Seeing clients from 7:30am-2pm.	Dave	LM on cell for request. To call me back if he can not organize. And to contact her with ok.	phone	ck
334	8/23/07	11:28	Mickey (female)	400 South Ex. Drive	262-207-8606	2nd fl ladies room - one of the toilet seats is loose	Mark G.	Mark will check into it.	phone	vg
334	8/23/07	12:00	Mary Hauser	Dewitt Ross - Pinnacle II	608-283-5541	Concerned as to why Peter Schwabe is not completing work in there space	Dave	Called Dave. Dave put a call into Peter Shiwahe. Will contact Mary will any information.	phone	jm
334	8/23/07	1:56	We Energies			recorded message from We Energies apologizing for inconvenience of power outage caused by weather at 383 W. Brown Deer Rd. They believe all power is restored. If we still have problem call them.	Bob V.	Bob said some of the tenants stayed closed today. Of the ones that are open, they all seem to have all their power.	phone	vg
334	8/23/07	1:03	Dr. Brown	6900 W. Brown Deer Rd.	414-365-9510	Ladies room in "atrocious" shape, complaints from patients	Dean	Called him, he'll go over there.	phone	ck

Prop.#	Date	Time	Tenant Name	Tenant Company	Telephone #	Issue	Dispatched	Comments	Via e-mail	Initials
365	8/23/07	2:10	Edwina Bednar	Old Republic Surety @ Deer Creek	262-797-2640	Change card #16699 from Bob Bowman to HR Spare keeping current access	Vicki G.	made change as requested	email	vg
385	8/23/07	2:42	Beth Berger	Xerox, 400 S. Executive Dr.		Request to open phone room in basement for AT&T to work on immediately.	Mark G.	Will go over immediately	phone	ck
384	8/24/07	8:10	Debbie	HQ, Maplewood suite 300	262-785-7990	Over Copy machine ceiling tiles bulging with water, some have fallen already water and tile mess everywhere, Water dripping out of cold air return, have buckets down so clients won't slip.	Dave/Joe R.	Called Dave, he's at another project already. He will dispatch Joe to go over right away to take care of situation.	phone	ck
380	8/24/07	10:08	Jane	Carenza, Brookfield Commons	262-827-1000		Dave	Will go check it out	phone	ck
346-2	8/24/07	10:40	Mary Hauser	Dewitt Ross - Pinnacle II	608-283-5541	Mary called questioning again Peter Schwabe's work in their space.	Dave	Called Dave, he heard back from Peter Schwabe right around 5pm 8/23. He spoke with Brian (who's not in charge of the project) and was informed that the guy in charge was on vacation but he'd relay our concerns to him that the tenants are very unhappy that this work is not being completed.	phone	jm
346	8/24/07	10:50	Ann	Pinnacle I		Information on vehicle staying in lot over weekend, '07 Blue Chevy Impala license 714-LEN Friday night to Sunday night	Christy Dean	Called Blue Knight Security with info. He'll take care of it.	phone	ck
343	8/24/07	11:55	Carla	Curves, Kildeer Ct.	414-586-0530	questioning who is changing filters in A/C unit. Ceiling leaked a few days ago w/ the rain storm, ceiling tiles are water stained now. Matt had also Im for Bob V.	Bob V.	Im on cell	phone	ck
342-1	8/24/07	12:29	Matt	Baha Tan, Riverpoint	414-540-0000	on his cell 2 days ago with no result	Jamie	Will wait for call back to dispatch work order	phone	jm
346-2	8/24/07	1:40	Audrey	Dewitt Ross - Pinnacle II	262-754-2840	She left a message on Margaret's cell regarding two doors that aren't locking. I left her a voicemail message to return my call	Doug	Divd. To Doug @ 9:17pm	PMC	ck
350	8/26/07	9:04pm	Communication Support	IRS building	800-482-9800	Burglary alarm	Darrell	Per Darrell call Steve back & let him know the gas co. is there now working on something & may have opened a pipe. Called Steve back & gave him message.	PMC	ck
372	8/27/07	7:58	Steve Bernier	IFS North America, Inc. @ 200 South Executive Drive	262-317-7414	Gas or propane odor by front door.	JB Facilities	Sent a copy of email to JB Facilities. Jamie also forwarded a copy to Ryan. (He is on PTO today)	email	ck
367	8/27/07	8:14	Margaret Ross	Johnson Bank, 7500 Greenbay Rd.	262-697-6263	Sent an email to Ryan & Dan(?), doors were still locked @ 7:45. Who were to sign in @ 7:30 & start the exam @ 8am. What happened?	Garrett Gill	Let Bill Steele know, called Garrett he is on his way over now. Haven't heard from any other tenants. UPDATE: 9:29 Garrett called, entire city block is w/o electricity, no street lights either. Energy comp. on the scene. 9:58 Electric comp. called, power back on.	Phone	ck
378	8/27/07	8:50	Jim	Postal Store, Casaloma Plaza	920-277-1889	No Electricity or phones working. Doesn't appear to be affecting neighbor tenants	Kevin	Asked Kevin if the work was completed. Klein-Dickert was to come out last Monday to fix, never did. Per Kevin they will arrive today after work is complete at another project. Sent update info to Sara.	email	ck
375	8/27/07	11:02	Sara Polivka	400 WP		Inquiring if the front reception doors had been fixed while she was on vacation.	Margaret	Per MW, send incident report form to Sara for person to fill out, as this was the 1st we'd heard that person was injured. Forwarded to Sara, and informed of clean up by David J Frank and Kevin.	email	ck
375	8/27/07	11:10	Sara Polivka	400 WP		Inquiring on slip and Fall in Parking lot last week on green slim.	Kevin N.	Kevin will take care of it as soon as he can	in person	vg
379	8/27/07	1:18	Tom Schoback	800 Woodland Prime	414-379-7960	ask Kevin to straighten out the UPS boxes in the corner by the mailbox - now that the water is gone from the corner, the boxes should be straightened up.	Ryan M.	sent e-mail to Ryan.	phone	vg
383	8/27/07	2:19	Bob	Johnson Controls @ Timmerman Plaza	cell	he's calling to verify some open work orders inquiring if announcement will be sent regarding Dean taking over for Kevin. She may want to send to rest of facility advisory board.	Margaret W.	e-mailed inquiry to Margaret	phone	vg
375	8/27/07	2:30	Sarah	Froedtert @ 400 Bldg	414-379-7960	called again re: the open work orders from 8/27	Ryan M.	sent follow up e-mail to Ryan	phone	vg
373	8/28/07	10:00	Bob	Johnson Controls @ Timmerman Plaza	cell	4 can lights out, please replace today.	Rick Surraner	Called, will go look at it	phone	ck
385	8/28/07	10:16	Joleen Breunig	WI Optometric Association	608-824-2200	down Wasp nests.	Dave	give her any info he knows from Batzner. Informed her that Dave	email	ck
386-3	8/28/07	10:24	Sandi Nehls	Bader Rudder @ Pinnacle III		Please fix asap because cleaners are leaving it open.	Kevin	Forward to blackberry	email	ck
386-5	8/28/07	10:27	Sara Polivka	400 WP				VG called AT&T; tech will go to property to locate "break in line". Tech will call Dave S. 30-mins before arriving at property. Tom S. approved if cost incurred. AT&T TICKET #MS197647 UPDATE: Bob of AT&T says they replaced network interface, tagged line & tested everything okay. VG advised Tom S. Called Gueztke to verify alarm line is working. UPDATE 8/29 8:45 Gueztke says to have monitoring co get connection read. 11:35 HSM says everything okay.	phone	vg
100	8/28/07	10:00		AT&T		Tom S. requested AT&T be called. 8/22 invoice from Gueztke & Associates states alarm line #2 not working.	Tom S / Dave S.			

Prop.#	Date	Time	Tenant Name	Tenant Company	Telephone #	Issue	Dispatched	Comments	Via e-mail	Initials
374	8/28/07	1:30	Janet	Stratagem, Inc. @ 200 Woodland Prime	262-532-2700	someone at Stratagem, Inc. lost a Day-Timer (leather case) late last week; have we heard anything?	Margaret W.	Margaret hadn't heard anything; VG sent e-mail to CK, JM & DDP: Please call Janet @ Stratagem, Inc. 262-532-2700 when/if it is found 1:52 VG left vm for Dave S. / 1:58 Sherry of Norlight let Rich in at Pinnacle II but can't help him with Pinnacle III; called Dave again. 2:03 Dave called VG back, he's at Pinnacle III now-will try to hook up with Rich.	phone	vg
375	8/28/07	1:50	Rich	Consolidated Door	414-397-3744	needs to be able to get into underground parking structure to do preventive maint on garage doors.	Dave S.	2:03 Dave called VG back, he's at Pinnacle III now-will try to hook up with Rich.	phone	vg
375	8/28/07	3:30	Sara	Froedtert @ 400 Bldg		Needs cleaning done in spaces on the 1st & 3rd floor (old GE space)	Paul Killon	Margaret sent an email to cleaning company - I followed up with a phone call & informed the tenant	phone	jm
375	8/28/07	1:47	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	delete card #1645 (mutilated beyond it's working ability); assign new key card #1988 to Tunya King with 24/7.	Vicki G.	made change as requested	email	vg
375	8/28/07	2:13	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	reactivate card #1918 as SPARE w/6-6 access	Vicki G.	made change as requested	email	vg
375	8/28/07	3:56	Tom Schoback			Tom rec'd letter about a roof leak from Dolgen Corp. (re: Dollar General @ #103).	Tom S / Dean S.	Dean will check it out in the morning. UPDATE 8/29 10:18 VG spoke w/Dean who will take Kevin to property and call VG back with report of if there's a roof leak or not. VG will in turn call Dolgen at property to find out if they contacted their corporate office to report roof leak. UPDATE: 8:30 Tom will contact tenant with info he got from Dean. Had a HVAC request from Bader Ruder earlier, Bader out there, Needed a part, is on roof right now fixing.	in person	vg
375	8/28/07	4:18	Laura	C N A Insuranc	262-821-4688	A/c not working in building, when will they expect it to be on again.	Dave	John will take care of these lights (which are above the receptionist) VG left vm on Rick's cell phone. Also forwarded cc of e-mail to Ryan M. UPDATE: Rick thinks it's their problem for leaving food out???	phone	ck
375	8/28/07	8:00	Liz Dietz	Vrakas/Blum	262-797-0400	2 round lights out *This msg. came in from Liz at 5:04 PM Tuesday	John R.	John will take care of these lights (which are above the receptionist) VG left vm on Rick's cell phone. Also forwarded cc of e-mail to Ryan M. UPDATE: Rick thinks it's their problem for leaving food out???	email	vg
375	8/28/07	8:11		Pancake Café	608-204-7040	7:24 AM today	Rick Surraner	John will take care of these lights (which are above the receptionist) VG left vm on Rick's cell phone. Also forwarded cc of e-mail to Ryan M. UPDATE: Rick thinks it's their problem for leaving food out???	email	vg
375	8/28/07	8:19	Vicki Quint	Old Republic Risk Management @ Deer Creek	262-797-3401	wet ceiling on 3rd floor near Tammy Knight's cubicle (she left a vm for John R. already but also sent the e-mail to us).	John R.	John got the vm and will look into it	email	vg
375	8/28/07	9:15	Wendy	HFC, Suite 220 @ Maplewood	262-821-2848	2 lights out	Dave S.	Left vm on Dave's cell	phone	jm
375	8/28/07	9:50	Janet Andrews	Portamedic	262-821-3800	Bad odor by one of the work stations, lights out in their suite, and bugs in the entrance to the building and in the hallways	Darrell	Spoke with Darrell, he will take care of all 3 issues VG left vm on Dean's cell. UPDATE: Dean called to say it's a false alarm-can we cancel fire dept? - probably already on scene.	phone	jm
375	8/28/07	10:35	HSM			fire alarm, fire dept. dispatched for alarm at rear of building at electrical room	Dean S.	Called Tony at Metro Clean - he will have it taken care of	phone	vg
375	8/28/07	10:45	Janet Andrews	Portamedic	262-821-3800	Restrooms have been out of toilet/paper & soap in the afternoons	Jamie	Kevin will check it out	phone	jm
375	8/28/07	11:30	Sara Polivka	Froedtert @ 400 Bldg		Offices 243 & 244 are very cold	Dave S.	Dave will look into it	phone	jm
375	8/28/07	12:45	Karen	Sunlife @ Pinnacle I	262-641-4030	Toilet running in the mens room on the 4th Flr			phone	jm
375	8/28/07	1:01	Sara Polivka	Froedtert @ 400 Bldg	414-777-5010	Air Maintenance will be here at 5:00 pm to clean the vent over the cafeteria grill up through the roof. Per Kevin, the hatch door leading to the roof will be open.	FYI	According to Sara, Kevin knows about this	email	vg
375	8/28/07	1:51	Lori Paul	Wells Fargo	414-577-7250	Access request	Kevin	Faxed to Kevin	faxed	jm
375	8/28/07	1:55	Dr. Carter	Dr. Carter's Office @ Maplewood	262-754-9460	Strong odor in 2nd floor women's room	Dave S.	Dave said there were some dry drains that they just poured something down to help eliminate - I also suggested ordering an odor eater or air freshner since there's not one currently	phone	jm
375	8/28/07	3:30	Jeff Haines	Source Point Staffing @ Kildeer Court	414-434-1124	Leak persists	Dean	Dean will stop & look since it's raining & get the roofers back out	phone	jm
375	8/28/07	3:51	Sara Polivka	400 WP	414-777-5010	need quote for keypads installed ASAP on 3rd fl east & west side doors and 1st fl north door. (Sara sent e-mail to MW but she won't be back from vacation until 9/4, so Sara called us.)	Dean S.	VG will e-mail Dean 8/30 to have him meet Froedtert's security people on site @ 10:00; they need to get into closet to decide how many readers they need BEFORE we can ask for quote. UPDATE: Dean is available for 10 AM; he'll call Sara direct so she can get her security people then too. UPDATE 9/4 Sara requested quot from MW for 4 addt card readers (see 9/4 entry for details).	e-mail AND phone	vg/ddp
375	8/28/07	4:20	HSM			equipment alarm going off		Jamie knows they're in test mode until 5PM tonight	phone	vg
375	8/28/07	8:23	Central Station	211 W. Wisconsin	800-443-8865	West lobby door was forced open	Doug	Jim on Doug's cell @ 8:25; Dvd msg. @ 8:44pm	PMC	ck
375	8/28/07	6:20pm		N74 W/2501 Leatherwood	414-777-5010	Alarm company code, people need to get to the roof	Kevin	divd to Kevin @ 6:21	PMC	ck
375	8/28/07	7:08	Pancake House	Nesbitt Place, Fitchburg	608-204-7040	Maggots all over the place again.	Rick Surraner	Jim on Rick's cell 7:09am, they also called Ryan's cell this am and he in turn called Rick's phone and Im.	PMC	ck
375	8/28/07	9:33	Susan	Maplewood, Suite 240	262-641-3467	fluorescent lights out over a cubicle	Dave	Will go change lights.	phone	ck
375	8/28/07	10:55	JcPennys	Timmerman Plaza, JC Pennys	800-346-9780	There is an emergency fire door that's hard to open & door knob needs to be removed.	Dean	Will go over there to find out which door and fix.	fax	ck
375	8/28/07	1:01	Monica Klein	Moore Wallace @ 400 South Ex. Dr.	800-736-1281	need weekend entry for Monica Klein (#1422) or Liz Vesterfelt (#5814) for 8/18-8/19 and 8/25-8/26	Vicki G.	printed report from card system - e-mailed to Monica 8/31.	email	vg

Prop.#	Date	Time	Tenant Name	Tenant Company	Telephone #	Issue	Dispatched	Comments	Via e-mail	Initials
372	8/30/07	1:43	Don Kozelek	OSI, 200 So. Executive	262-787-4148	Requested further information on 8/23 call regarding Roof Leak in Payment processing room via email to Margaret Wendelburg	Darrell	Sent reply that Darrell was on his way already to look at it. UPDATE: Per Darrell, he's requested quotes on repairs, will advise when decision made on how to repair. VG called Don to tell him we're awaiting quotes.	phone	vg
374	8/30/07	2:30	Lori Paul	200 WP		confirming if 3 access cards were made for James Dickens, Joseph Kraetz, Jenny Fenzl	Kevin	Forwarded email to Kevin to confirm	email	ck
385	8/31/07	9:45	Jane	440 s. Exec.	262-827-0132	Dirt coming out of vent over "Audrey's" desk 2 days in a row	John	will go look at it	phone	ck
398	8/31/07	10:20	Karen David	4061 N. Main St.		ceiling tile in storage room fell down	JB Facilities	via internet sent request	phone	ck
372	8/31/07	10:33	Sherry Thoele	Jefferson Wells, 200 S. Executive	262-857-3446	Water fountain not drain, coffee in it too.	Darrell	forwarded to blackberry	email	ck
374	8/31/07	10:55	Sara Polivka	200 WP		Reminder for Dean to block off parking lot on 9-10 for blood drive.	Dean	forwarded to blackberry	email	ck
393	8/31/07	3:48	Jesse Rosen	Fantasy Gifts, 2984 Chase Ave.	414-747-2460	Plumbing Pipe problems	Dean	Left msg on cell @ 3:49, dlvd to Dean @ 3:54	PMC	ck
385	8/31/07	1:50	Beth Berger	Xerox, 400 S. Executive Dr.	262-797-5386	please deactivate Patrick Dunn's access card #100647; he's no longer an employee.	Vicki G.	made change requested	email	vg